

Application for Employment

MESÓN SABIKA

Please Complete both pages and mail to:

1025 Aurora Avenue, Naperville, IL 60540

Or Fax to: (630) 983-0715

Personal Information

Date _____

Name _____
Last First Middle

Social Security Number _____

Present Address _____
Street City State

Permanent Address _____
Street City State

Phone Number _____

Referred by _____

Employment Desired

Position _____

Date you can start _____ Salary Desired _____

Are you employed? _____ If so, may we inquire of your present employer? _____

Ever applied to this company before? _____

Where? _____ When? _____

Education

	Name and location of school	Years attended	Date graduated	Subjects studied
High School				
College				
Trade, business or correspondence school				

The age discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.

General

What foreign languages do you speak fluently? _____

Read _____ Write _____

Last

First

Middle

General Continued

Were you ever injured?

Give details

Have you any defects in hearing?

In vision?

In speech?

In case of emergency notify: Name

Phone no.

Address

Former Employers

(List below last four employers, starting with last one first)

Dates	Name and Address of Employer	Salary	Position	Reason for leaving
From				
To				
From				
To				
From				
To				
From				
To				

References

Give the names of three persons not related to you whom you have known at least one year

	Name	Phone	Business	Years known
1				
2				
3				

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature

Date

Interviewed by

Date

Remarks

Do not write below this line

Neatness

Character

Personality

Ability

Hired

For dept.

Position

Will report

Salary Wages

Approved 1

2

3

Employment manager

Dept. head

General manager

This form has been designed to comply with state and federal fair employment practice laws prohibiting discrimination on the basis of an applicant's sex or minority status. Questions directly or indirectly reflecting such status have been included only where needed to determine a bona fide occupational qualification or for other permissible purposes. Such questions are appropriately noted on the application. Notwithstanding these efforts, the manufacturer of this form assumes no responsibility and hereby disclaims any liability for inclusion in this form of any questions upon which a violation of state and federal fair employment practice laws may be based.